



NORTHERN INDIA INSTITUTE OF FASHION TECHNOLOGY

(Set up by Govt. of Punjab)

APPOINTMENTS

Applications are invited from Indian nationals for the following posts on contract basis:-

S.No.	Name of the Post	No. of Posts	Place of Posting
1.	Principal	One	NIIFT Centre, Ludhiana
2.	Accounts Officer	One	NIIFT, Mohali
3.	Girls Hostel Warden	One	NIIFT Girls Hostel, Mohali

How to Apply:- Details of the advertisement are available on the Website www.niiftindia.com. The candidates fulfilling the eligibility criteria may submit their application in the prescribed Proforma, available on website, along with testimonials and latest passport size photograph to the **Director, NIIFT, Industrial Area, Phase-1, Mohali-160055**. The candidates must super scribe "The post applied for" on the Envelope. **The last date for receipt of completed application is 12.12.2019 by 5:00 pm.** Applications received after the stipulated date will not be accepted.

Phone No. 0172-5044994-95, 99

DIRECTOR GENERAL

Size - 6x8 cm

Sr. No	Name of Post	Qualification and Experience
1	Principal (at NIIFT Ludhiana)	<ol style="list-style-type: none"> 1. Ph.D. degree 2. Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of higher education. 3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals. 4. A minimum of 110 Research Score as per Appendix II, Table.2 of UGC notification dated 18.07.2018. <p>(On contract basis at consolidated Salary Rs. 1,00,000/- p.m)</p>

Terms and Conditions:-

1. The candidate must be citizen of India.
2. Preference will be given to the candidate from fashion/clothing/textile or allied field.
3. Incomplete applications will be rejected.
4. Management reserves the right to shortlist the candidates to be called for interview. Mere fulfillment of qualification and experience requirement does not entitle candidate to be called for interview.
5. Candidates to bring all of their original documents and one set of attested copies of their testimonial in support of their qualification and experience for the aforesaid posts at the time of Interview.
6. Management reserves the right not to fill the post if no suitable candidate is available.
7. No correspondence whatsoever will be entertained from candidates regarding conduct of interview and reason for not being called for interview.
8. Interested candidates must submit a hard copy of their application on prescribed Performa's available on NIIFT website www.niiftindia.com to office address along with, synopsis Annexure-I (qualification) and Annexure II (experience). Full details of educational qualifications, experience in different instates/ organizations in which service has been rendered with contact addresses, telephone numbers, email address and one passport size photograph.
9. Canvassing in any form / bringing in any influence political or otherwise will be treated as a disqualification for the post.

Sr. No	Name of Post	Qualification and Experience
2	Accounts Officer (at NIIFT Mohali)	<p>I. Post Graduation in Commerce/Finance with Accounts/Costing.</p> <p>II. At least 5 years experience in the maintenance of Accounts/preparation of budget in Govt/Semi Govt/PSUs/Autonomous bodies/reputed private Institution/Industries.</p> <p>III. Preference will be given to Chartered Accountant from the Institute of Chartered Accountants</p> <p>(on regular basis in the Pay Scale Rs.10300-34800+GP 5000)</p>

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8. Canvassing in any form / bringing in any influence political or otherwise will be treated as a disqualification for the post.
9. Maximum age limit is 40 years.

Sr. No	Name of the Post	Qualifications
3	Girls Hostel Warden (at NIIFT Mohali)	i. Graduation from a recognized University. ii. At least 3 years experience as Asst. Warden or in any analogous post in Government educational Institutions/PSUs/Autonomous Bodies/Reputed Institutions. iii. Candidate should have good communication skill and well versed with the English, Hindi and Local Language. iv. Candidate working/worked as Hostel Warden in Institute of National repute shall be given preference. v. Accommodation will be provided within the Hostel and staying in the Hostel is compulsory. Single women will be preferred as per requirement of NIIFT Hostel. (On contract basis at consolidated Salary:- 15500/-p.m)

Terms and Conditions:-

1. The candidate must be citizen of India.
2. Incomplete applications will be rejected.
3. The candidates who had applied earlier against the Advertisement No.2019/1 dated 21.02.2019 have to apply again, submitting a fresh application as per the eligibility mentioned in the advertisement.
4. Management reserves the right to shortlist the candidates to be called for interview. Mere fulfillment of qualification and experience requirement does not entitle candidate to be called for interview.
5. Candidates to bring all of their original documents and one set of attested copies of their testimonial in support of their qualification and experience for the aforesaid posts at the time of Interview.
6. Management reserves the right not to fill the post if no suitable candidate is available.
7. No correspondence whatsoever will be entertained from candidates regarding conduct of interview and reason for not being called for interview.
8. Interested candidates must submit a hard copy of their application on prescribed Performa's available on NIIFT website www.niiftindia.com to office address along with, synopsis Annexure-I (qualification) and Annexure II (experience). Full details of educational qualifications, experience in different instates/ organizations in which service has been rendered with contact addresses, telephone numbers, email address and one passport size photograph.
9. Canvassing in any form / bringing in any influence political or otherwise will be treated as a disqualification for the post.
10. Maximum age limit is 40 years.

10	Any additional qualification (enclosed a separate sheet, if the space is insufficient.	
11.	Total Experience (Give detailed experience in (Annexure-II)	
12.	Any other achievements.	
13.	Give names, designations and complete addresses and telephone nos, of two references who are familiar with your work and conduct	

Date
Place

Signature of the applicant

14. List of enclosures

- 1.....5.....
- 2.....6.....
- 3.....7.....
- 4.....8.....

Annexure -I

DETAIL OF QUALIFICATION

NAME OF POST APPLIED FOR _____

NAME OF APPLICANT : _____

FATHER'S NAME / HUSBAND'S NAME _____

NAME OF CANDIDATE	ADDRESS	MOBILE	EMAIL	CATEGORY GENERAL/S C/ST/OBC/AN Y OTHER	QUALIFICATION STARTING FROM HIGHER TO LOWER				
					DEGREE	YEAR OF PASSING	COLLEGE / INSTITUTE	BOARD / UNIVERSITY	SUBJECTS STUDIED

Signature of Applicant

Annexure -II

DETAIL OF EXPERIENCE

NAME OF POST APPLIED FOR _____

NAME OF APPLICANT: _____

FATHER'S NAME / HUSBAND'S NAME _____

Name of Organization	Designation with pay scale/ consolidated pay	Duration		Total year/ Months	Detailed Nature of experience
		From	To		
			Total experience		

Signature of applicant