

Cost \_\_\_\_\_

**NORTHERN INDIA INSTITUTE OF FASHION TECHNOLOGY, MOHALI  
TENDER FORM**

**INSTRUCTIONS TO TENDERERS**

- 1) Tender must be enclosed in a properly sealed envelope addressed to the Director General NIIFT, Mohali, by designation and not by name . The quotations must be super scribed **“Tender for Purchase of Computer Peripherals as called for in the newspaper advertisement** .The Tender reach the Director General, NIIFT, Mohali before 14.30 hours on the date mentioned in the advertisement notice.
- 2) In the event of the tender being submitted by a firm, it must be signed separately by each member there of , or in the event of the absence of an partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so, or in the case of a company the quotation should be executed in the manner laid down in the said Company's Articles of Association. The signatures on the quotations should be deemed to be authorised signatures.
- 3) All the columns of the Tender form shall be duly, properly and exhaustively filled in. The rates and units shall not be overwritten . Quotations shall always be both in figures and words. The words “No quotation” should be written across any or all of the items in the schedule for which a tenderer does not wish to tender.
- 4) Any omission in filling the columns of “units” and “rates” shall altogether debar a quotation from being considered.
- 5) The tenderers must sign all the quotations.
- 6) A draft of **Rs 20000.00** must be deposited as Earnest Money in the name of NIIFT ,Mohali, prepared from any scheduled bank payable at Mohali and the receipt must accompany the tender form failing which the tender will not be considered . If any successful tenderer fails to sign the contract on terms contained in the invitation for tender, its tender form and quotation form and conditions of contract ,or to pay the additional security referred to in the next clause below, the above said amount will be regarded as forfeited.
- 7) The successful tenderer may be required to deposit in addition as security for the performance of the contract an amount equal to 5 percent of the approximate value of the estimated cost.
- 8) The Director General ,NIIFT Mohali will have the right of rejecting all or any of the quotation without assigning any reasons .
- 9) No tender will be considered unless and until all the documents are properly signed.
- 10) The quotations will be regarded as constituting an offer or offers open to acceptance on whole or in part or parts at the discretion of Director General, NIIFT, Mohali.

## Signatures of the Tenderers

We hereby quote to supply the goods and materials specified in the underwritten schedule in the manner in which and within the time specified set forth in the conditions of contract at the rates given in the schedule specified below.

I/We herewith deposit receipt for a sum of Rs. \_\_\_\_\_ as security money and should I/We fail to execute an agreement embodying the said conditions and deposit security as laid down in the form within 10 days of the acceptance of my/our tender. I/We hereby agree that the above sum of security money shall be forfeited to the Director General , NIIFT, Mohali.

### SCHEDULE "A" OF RATES

S.No.	Item	Qty	Rate	Amount
1	Computers	25		
2	UPS (online ) (off line )	1 5		
2	LCD Projectors	1		
4	Printers	4		
5	Scanners	3		
6	Laptop	1		

All rates for delivery are F.O.R., Destination, Dated the \_\_\_\_\_ day of \_\_\_\_\_, 2008 .

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

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Please read conditions Schedule "B" and then fill in all the above columns.

### SCHEDULE 'B' Conditions of Contract

1. This contract is to last from \_\_\_\_\_ to \_\_\_\_\_ but in the event of any breach of the agreement at any time on the part of the Contractor, the contract may be terminated summarily by the Director General , NIIFT, Mohali without compensation to the Contractor.
2. The Supplier will supply nothing but genuine articles. The Supplier will be responsible for the damage or loss in transit. He will replace goods broken or lost with in 10 days from the date of notice thereof.
3. Any person duly authorized by NIIFT shall have the power to inspect the stores before during or after manufacture, collection , dispatch, transit or arrival and to reject the same or and part or portion. If he is not satisfied that the same is meeting the specifications . The supplier shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim not to be entitled to payment for any damage that rejected supplies may suffer from may harm what so ever incidental to a full and proper examination and test of such supplies . NIIFT shall be under no liability whatever for rejected supplies and the same will be at the supplier's risk , rejected supplies shall be removed by the supplier within 10 days after notice has been issued to him of such rejection, and failing such removal of rejected goods will be at supplier's risk and NIIFT may charge the supplier rent for the space occupied by such rejected goods.
4. The supplier shall provide without any extra charge all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination, which he may required to be made on the supplier's premises and shall pa all cost attendant thereon. In the case of stores inspected at makers premises the maker shall provide all facilities including testing appliances for making necessary test other than special tests or independent tests. Failing these facilities at his own premises for making the tests the supplier shall bear the cost of carrying out tests elsewhere .
5. Unless otherwise specified in a requisition, bills for the whole of the goods referred to in each indent, in triplicate, will be prepared and submitted by the supplier to NIIFT. The full amount will be paid on receipt of stores in good condition after their verification as

regards specifications, etc.

6. The supplier acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplier required under the contract will have to made or furnished and with all the terms , clauses, conditions, specifications and other details of the contract and the supplier shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligations under the contract.
7. No payment will be made in advance for any supplies under this contract . The supplier shall not assign or sublet the contract without written approval of the officer sanctioning the contract.
8. If any question, difference or objection whatsoever shall arise, in any way connected with or arising out of this instrument or the meaning or operation of any part thereof or the rights, duties or liabilities of either party then save in so far as the decision of any such matter is hereinbefore provided for and has been so decided, every such matter including whether its decision has been otherwise provided for and or whether it has been finally decided accordingly or whether the contract should be terminated or has been rightly terminated in whole or part and as regard the rights and obligations of the parties as the result of such termination shall be referred for arbitration to any officer appointed by Director General and his decision shall be final and binding and where the matter involves a claim the amount, if any , awarded in such arbitration shall be recoverable in respect of the matter so referred.
9. The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the contract and should the supplier fail to deliver or dispatch any consignment with in the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the NIIFT, Mohali provided also that "No recovery of penalty will be made if the delayed supplies are accepted by extending the delivery period by the Director General.

In WITNESS THERE OF the parties have here in to set their hands on the dates indicated below :

1 ( In case of Firm)

Signed by the above named firm of \_\_\_\_\_ through \_\_\_\_\_ Partner of the firm

Signature

2 ( In the case of a company)

The seal of the \_\_\_\_\_ Company . Limited , was affixed virtue  
of the resolution of the Board No. \_\_\_\_\_  
dated \_\_\_\_\_ the \_\_\_\_\_ day of \_\_\_\_\_ 2008.

Dated \_\_\_\_\_ Signatures \_\_\_\_\_

Dated \_\_\_\_\_ Signatures \_\_\_\_\_

( in either case)

In the presence of –

Signature \_\_\_\_\_

Address \_\_\_\_\_

Description \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

Description \_\_\_\_\_

Signed \_\_\_\_\_

Signature \_\_\_\_\_

On behalf of Director General NIIFT, Mohali

**Terms And Conditions :**

1. Rates should be quoted FOR destination else the same will be ignored straightway.
2. Rates should be quoted on firm basis without prices escalation or force majored clause. Taxes/duties must be quoted separately.
3. NIIFT does not bind himself to accept the lowest tender and reserves to himself the right to reject any or all tenders without assigning any reason.
4. 90% payment shall be made only against delivery and balance of 10% payment will be

made after successful installation.

5. In case offers are submitted by the tenderer other than original manufacturer ,letter of Authority from their principal manufacturer to quote rates on their behalf must be furnished alongwith their offers, duly supported with the documents as required above. The authority letter must be signed and stamped by the Proprietor/Partner/MD/Director of the firm and must be valid for the period of rate contract.
- 7 Copies of any other supporting documents must be renewed up to date and duly attested from a Gazetted Officer/Notary Public/Oath Commissioner Unattested documents shall be ignored.
- 8 The documents must be signed by proprietor or Director or Partner/MD of firm. The offer should also accompany with valid authorization letter/resolution. Any offer, if found signed by another person or employee other than above shall not be considered.
- 9 Technical Brochures/Product catalogue wherever applicable of the product quoted.
- 10 Tenderers imposing their own conditions other than specified in the NIT and the tender documents would be liable for rejection.
- 11 Inspection shall be done both at supplier works/factory premises for which the tenderer must have the sufficient testing inspection facilities or at the destination.

## **Laser Printer Specification – 4 No.**

Product Line	<b>LASERJET</b>
Color output	Black & White
Catridge Type	Laser Toner
Interface Type	USB 2.0 Hi – Speed
Operating system	Windows 2000/xp/98/me
Resolution	600x600 dpi or higher
Memory	2mb or higher
Media capacity	150 sheet or Higher
Media size	legal, A4, letter, envelop
Paper (B & W)	12 pages/min or higher
Warranty	1 yrs on site



## **Specification of computer**

Intel Core 2 Duo processor@ 3.0 GHz

Intel original or better chipset

Intel extreme graphics 2 with 32 or higher AGP integrated audio or better

2 GB DDR RAM upgradable upto 4 GB

160 GB SATA 7200 RPM HDD or higher

FDD/DVD Writer

17" TFT Monitor

Gigabit LAN Card

Integrated AGP & audio

OEM Keyboard & Optical Mouse

WIN-XP Preloaded

Anti Virus Preloaded

3 years Warranty

UL & FCC & MS Certified

Chassis intrusion switch

ROHS Certified (Restriction of Hazardous substance)

USB DISABLE

Energy Star 4.0 complaints

**UPS (Offline 1000VA)-5 Nos.**

Normal Output voltage-230v

Input Frequency-47-63 HZ

Input Connection – IEC-320 C14

Backup time half Load-16 min Backup time full load – 5.9 min,

Recharge -15 hrs,

Input Voltage range for main operations-175-295 v,

Audible Alarm-alarm on battery

Input voltage range adjustable-AC 151-320V,

Warranty 2 years or higher, protects up to 4 devices at once

Replaceable battery

**UPS(ONLINE, 7.5 KVA)- 1 Nos.**

7.5 KVA system on line SMF Batteries

30 min Backup time or Higher

Microprocessor controlled

Input Frequency – 50 HZ  $\pm$  6% or better

Output frequency – 50 HZ  $\pm$  0.2% or better

Wave form – sine wave

Cooling – Forced Air type

Input voltage – Single phase 160-270VAC, 2Wire+E

Output voltage – Single Phase 220/230VAC  $\pm$  1%, 2 Wire +E

IGBT Based

Static bypass switch

With LCD Panel

ISO 9001 Certified

Warranty – 1 year on site

# SCANNER

## Features

Resolution	Optical: Up to 4800 dpi Enhanced: Up to 999999 dpi
Control panel	4 front-panel buttons (Copy, Scan, Scan film, Scan to PDF)
Scan speed ADF	N/A

## Scan

<a href="#">Bit depth</a>	48-bit
<a href="#">Maximum document size</a>	8.5 x 11.7 in
Scannable media types	Paper (banner, inkjet, photo, plain), envelopes, labels, cards (greeting, index), 3-D objects, 35 mm slides and negatives (using transparent materials adapter), iron-on transfers
Input type	Flatbed
<a href="#">Preview scan speed</a>	Up to 10 sec

## Paper

<a href="#">Automatic document feeder</a>	None
Automatic photo feeder	None

## Connectivity

<a href="#">Connectivity</a>	1 USB
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 General

Dimensions 11.73 x 18.58 x 3.54 in

Weight 6.6 lb

Supported operating systems Windows 98; Windows 98 SE; Windows 2000; Windows Me; Windows XP Home; Windows XP Professional; Windows XP Professional x64; Windows XP Media Center; Certified for Windows Vista(R); Mac OS X v 10.2.2 or higher

**Specifications Multimedia Projector**

Brightness 2000 ANSI lumens or higher  
Resolution 1024\*768 true XGA or better  
Image Contrast 2500:1 on/full off image or better  
Lamp Life 4000 hrs or higher  
Adjustable 24 inch to 230 inch  
Computer Connectivity  
Resizing of images to full screen  
Video Capability, Detection of computer Signal Input,  
Remote control mounting capability  
Weight 3 Kg  
Plug and Play Yes  
Image Quality LCD or better  
Key stoning Digital vertical keystone correction ( $\pm 30$  degrees)  
Throw distance 4.92 to 32.81 feet or higher  
Warranty of projector as well as lamp

*Spengler*  
*08/05/08*

