



**EMPLOYEMENT NOTICE NO.06/JULY/ADMN/2011**

Applications are invited for the following faculty & staff positions for NIIFT, Mohali and its Centre at Ludhiana & Jalandhar. All appointments will be taken on probation for a period of two years and thereafter finding them suitable, their services would be considered for regularization:-

**ASSISTANT PROFESSORS (13 Posts)**

- 1. Fashion Design: (Mohali-1, Ludhiana-2, Jalandhar-2)**  
UG/PG Diploma/Degree in Fashion Design from NID/NIFT/NIIFT or any other reputed Institute with at least 3 years relevant experience in teaching/research/industry in a reputed organization.
- 2. Garment Construction: (Mohali-1, Ludhiana-1, Jalandhar-1)**  
M. Sc (Clothing & Textiles)/M. Sc (Fabric & Apparel Science) from a university of National/International repute with at least 3 years relevant experience in teaching/research/industry in a reputed organization.
- 3. Industrial Pattern Maker: (Jalandhar-1)**  
Diploma from NIFT or any other reputed Institute with 3 years atleast relevant experience of teaching/research/industry of a reputed organization or Matric with minimum of 10 years experience as Pattern Maker in an Industry with thorough knowledge of creating original patterns from sketch/photograph. Ability to grade sizes essential. Should have thorough knowledge of Pattern Making Techniques for Industrial production. Preference to candidate with knowledge of CAD.
- 4. Fashion Retail Marketing Management: (Mohali-1)**  
MBA (Marketing) or Post Graduate Diploma in Apparel Marketing & Merchandising from NIFT. Minimum 3 years experience in a reputed organization in the field of Brand Management/Sales & Marketing/Retailing.

Preference will be given to those candidates having experience in Fashion & related industry.

**5. Computers: (Ludhiana-1)**

B. Tech (Computers) or B. Tech (Information Technology) or MCA from any recognized university with atleast 3 years relevant experience from reputed organization.

**6. Sketching/Drawing/ History of Art: (Mohali-1)**

B.F.A. with M.A. in (History of Art)/M.F.A. from a university of national/international repute with 3 years relevant experience in teaching/research/industry in a reputed organization. Preference will be given to those candidates having experience in Fashion Model Drawing, Sketching and latest trends of Fashion in Western & Indian Costumes.

**7. Textile Technology: (Ludhiana-01)**

B.Tech/M.Tech in Textile Technology or equivalent qualification from a reputed Institute with at least 3 years experience in a reputed organization.

**ADMINISTRATIVE POSITIONS:**

**1. Accountant: (Ludhiana-01)**

- i) M.Com 2nd Division
- ii) Diploma/Certificate in Computer Application from a reputed Institution
- iii) Minimum 2 years experience in relevant field

or

- i) B.Com Ist Division
- ii) Diploma/Certificate in Computer Application from a reputed Institution
- iii) Minimum 3 years experience in relevant field.

**2. Administrative Assistants: (Mohali-3, Ludhiana-2, Jalandhar-1)**

- i) Graduate in 2<sup>nd</sup> Division
- ii) Diploma/Certificate in Computer Application from a reputed Institution
- iii) Minimum one year experience in Office Administration or Accounts in a reputed organization.
- iv) Preference will be given to the candidates having higher qualification

**3. Library Assistants: (Mohali-1, Ludhiana-1, Jalandhar-1)**

- i) M.Lib Ist Division
  - ii) Minimum 1 years experience in the relevant field.
- or

- i) M.Lib 2<sup>nd</sup> division
- ii) Minimum 2 year experience in the relevant field.
- iii) Preference will be given to the candidates having M.Phil or higher qualification.

**LAB ASSISTANTS :**

**a) Machine Lab Assistant: (Ludhiana-1, Jalandhar-1)**

- i) Matriculation
- ii) Minimum five years experience in handling of Industrial Sewing Machines and other equipments  
or
- i) ITI in Machine Mechanic
- ii) Minimum three years experience in handling garment machinery.

**b) Computer Lab Assistant: (Ludhiana-1, Jalandhar-1)**

- i) BCA/B.Sc(Computers)/B.Sc (IT)
- ii) Minimum three years experience in handling of Computers  
or
- i) MCA/M.Sc (Computers)/M.Sc (IT)
- ii) Minimum one year experience in handling computers.

**c) Dyeing & Printing Lab Assistant: (Mohali-1)**

- i) Three years Diploma in Dyeing & Printing Technology/Textile Technology
- ii) Minimum three years relevant experience in the industry.

**d) Weaving Lab Assistant: (Mohali-1)**

- i) Three years Diploma in Handloom Technology from any recognized Institution
- ii) Minimum three years relevant experience in the field.

**PAY BAND & GRADE PAY:**

<b>Assistant Professors</b>	<b>(Rs.10300-34800 + Rs.5000/-GP)</b>
<b>Accountant :</b>	<b>(Rs.10300-34800 + Rs.3800/-GP)</b>
<b>Administrative Assistants</b>	<b>(Rs.5910-20200 + Rs.1900/-GP)</b>
<b>Library Assistants:</b>	<b>(Rs.10300-34800 + Rs.3600/-GP)</b>
<b>Lab Assistants</b>	<b>(Rs.5910-20200 + Rs.1900/-GP)</b>

**The selected candidates would be placed in a minimum start of the Pay-band.**

**GENERAL INSTRUCTIONS:**

- i) The UG Diploma/Degree and PG Diploma/Degree shall be of at least 3-4 years and 2 years duration respectively.
- ii) All Degrees and Diplomas prescribed for the teaching positions shall be a full time course from Institute of National/International repute.
- iii) Preference will be given to candidates possessing combination (s) of prescribed qualification (s).
- iv) Number of Posts may be increased or decreased at the discretion of NIIFT.
- v) Management reserves the right to shortlist the candidates to be called for interview.
- vi) The order of merit of the selected candidate would remain valid for one year.
- vii) Interested candidates may send applications on prescribed Proforma, available on website, giving full details of educational qualifications and experience in different institutes/organizations as also the pay-scales in which service has been rendered with contact addresses, telephone numbers, email and two passport size photographs to the Director, NIIFT, B-68, Industrial Area, Phase-7, Mohali in an envelope super scribing “ The post applied for”
- viii) The applications must reach to NIIFT, Mohali on or before **20<sup>th</sup> July, 2011.**
- ix) **The faculty & staff already working on contract in NIIFT, Mohali/Ludhiana/Jalandhar can also apply in response to this advertisement.**

**Sh. S.S.Bains, IAS  
Director General**

**NORTHERN INDIA INSTITUTE OF FASHION TECHNOLOGY**  
 (GOVT. OF PUNJAB)  
**B-68, INDUSTRIAL AREA, PHASE-7, MOHALI**

**Application Form for Faculty positions in NIIFT**

1. Post Applied for : \_\_\_\_\_
2. Name of the Candidate : \_\_\_\_\_
3. Father's/Husband's Name : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_  
 Age as on (1/7/2011) \_\_\_\_\_
5. Category (SC/ST/Others) : \_\_\_\_\_
6. Address for correspondence: \_\_\_\_\_



Pin \_\_\_\_\_

Telephone No. if any \_\_\_\_\_ Email \_\_\_\_\_

7. Permanent Address : \_\_\_\_\_

Pin \_\_\_\_\_

8. Educational Qualifications :

Examination	Name of Institute/ University	Branch/Splz.	Kind of Course: Degree/Diploma/ Certificate	Course Duration		% age/ Division
				From	To	

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8. Experience, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

<b>Employer</b>	<b>Position Held</b>	<b>Exact date of Employment</b>	<b>Total Experience</b>	<b>Pay-Scale/ Salary</b>	<b>Nature of Duties</b>

9. Total emoluments per month presently being drawn -

10. Area of specialization : \_\_\_\_\_

11. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

\_\_\_\_\_

\_\_\_\_\_

12. I, hereby, declare that all entries in this form as well as attached sheets are true to the best of my knowledge and belief.

Signature of the candidate

Date.....

Address.....